

# School District of Manawa

## BOARD OF EDUCATION REGULAR MEETING

Manawa School District Office - Board Room  
800 Beech Street, Manawa WI  
(920)596-2525



The Board of Education will livestream the public meeting at the following [LINK](#)

**Monday, August 28, 2023**  
**6:00 P.M.**

❖ **CALL TO ORDER**

➤ *This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There will be a time for public comment during the meeting as indicated in the agenda. (B.O.E. Policy 0166)*

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Members Present:*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

➤ *Verify Publication of Meeting*

❖ **ADMINISTRATIVE TEAM REPORT**

1. Highlights and Updates

❖ **COMMITTEE REPORTS**

2. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2023-08-14
3. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2023-08-09
4. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from 2023-08-14
5. Buildings and Grounds (Griffin) - See Buildings and Grounds Committee Meeting Minutes from 2023-08-09

❖ **PUBLIC COMMENTS**

*(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)*

## ❖ CONSENT AGENDA

- *Regarding the consent agenda, the Board has been provided background information on each item or has discussed at previous meetings. All of these agenda items will be acted on with one vote without discussion. If a board member would like to discuss any item in greater detail, it will be pulled from the consent agenda and will be discussed and voted on separately.*

### **The Board will consider approval of:**

6. Approve Minutes of Regular Board Meeting
  - a. 2023-07-24
  - b. 2023-08-16 - Special Full Board meeting
7. Approve Expenditures & Receipts: Treasurer's Report
  - a. Cash Receipts
  - b. Invoice Report
8. **SECOND READING** of NEOLA Policy Revisions:
  - a. 0100 Definitions
  - b. 0175 Association Memberships
  - c. 2220 Adoption of Courses of Study
  - d. 2221 Special Observance Days
  - e. 2430 District-Sponsored Clubs and Activities
  - f. 3215 Use of Tobacco and Nicotine by Professional Staff
  - g. 4215 Use of Tobacco and Nicotine by Support Staff
  - h. 5330 Administration of Medication/Emergency Care
  - i. 5340 Student Accidents/Illness/Concussion & Sudden Cardiac Arrest
  - j. 5410 Promotion, Placement, and Retention
  - k. 5430 Class Rank
  - l. 5512 Use of Tobacco and Nicotine by Students
  - m. 5771 Search and Seizure
  - n. 7434 Use of Tobacco and Nicotine on School Premises
  - o. 7440 Safety and Security
  - p. 8420.01 Epidemics and Pandemics
  - q. 8450 Control of Casual-Contract Communicable Diseases
  - r. 8800 Religious Ceremonies and Observances
  - s. 8802 Patriotic Activities and Observances
  - t. 5451.01 Wisconsin Academic Excellence Scholarship
9. Personnel Chart
10. Donations
  - a. Terry Engelhardt - \$100.00 for deficient lunch funds

### **ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):**

## ❖ BOARD COMMENTS

\* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

\*\*Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

11. Consider Approval of AEF Membership
12. Consider Approval of adding Assistant Director of Pupil Services/Special Education

❖ **ADJOURN**

**UPCOMING MEETING(S):**

- Regular **Board of Education** Meetings take place the 4th Monday every month.
- **Building & Grounds Committee** Meetings take place the 2nd Wednesday every month.
- **Finance Committee** Meetings take place the 2nd Wednesday every month.
- **Curriculum Committee** Meetings take place the 1st Wednesday every month.
- **Policy & Human Resource Committee** Meetings take place the 1st Wednesday every month.

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### 0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

#### **Agenda Item**

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

#### **Public Comment Section of the Meeting**

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

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5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
  
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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